

The Elements Of Legal Style

Legal Writing Style Henry Weihofen 1980 Topics in this law school text include a section on writing law school and bar examinations, amplified material on sentence structure and organization, and drafting principles. The book is equally suited for use in courses that concentrate on brief-writing, emphasize formal legal documents, or concentrate on the writing of memoranda or papers similar to law review comments. Also includes chapters on forcefulness, arranging words for emphasis, Opinions, and The Jurisdictional statement.

The Lawyer's Style Guide Peter Butt 2021-02-25 Clarity and precision in legal writing are essential skills in the practice and study of law. This book offers a straightforward, practical guide to effective legal style from a world-leading expert. The book is thoughtfully structured to explain the elements of good legal writing and its most effective use. It catalogues all aspects of legal style, topic by topic, phrase by phrase, usage by usage. It scrutinises them all, suggesting improvements. Its 'dictionary' arrangement makes it easy to navigate. Entries cover matters such as abbreviations, acronyms, active and passive voice, brackets, bullet points, citation methods, cross-referencing, fonts, document design, footnotes, gender-neutral language, numbering systems, plain legal language, punctuation, the use of Latin in law, structures for legal advices and documents, and techniques for editing and proofreading. Also covered are many words and phrases that non-lawyers find opaque and obscure-the aim being to show that lawyers can usually substitute a plain-English equivalent that captures the legal nuances of the 'legalese'. Other topics include ambiguity, deeds, definitions, provisos, recitals, simplified outlines, terms of art, tone, and the various principles of legal interpretation. With an emphasis on technical effectiveness and understanding, the book is required reading for all those engaged in the practice and study of law.

The Elements of Legal Writing Martha Faulk 1991

Judicial Opinion Writing Handbook Joyce J. George 2007

Garner's Modern English Usage Bryan A. Garner 2022-11-17 The most original and authoritative voice of today's English lexicography presents a fully revised new edition of his beloved usage dictionary When Bryan Garner published the first edition of *A Dictionary of Modern American Usage* in 1999, the book quickly became one of the most influential style guides ever written for the English language. After four previous editions and over twenty years, our language has evolved in many ways, and the powerful tool of big data has revolutionized lexicography. This extensively revised new edition fully captures these changes, featuring a thousand new entries and over two hundred replacement entries, thoroughly updated usage data and ratios on word frequency based on the Google Ngram Viewer, a more balanced coverage of World Englishes, not just American and British, and the inclusion of gender-neutral language. However, one thing has not changed: in no sense is this a regular dictionary but a masterpiece of lexicography written with wit and personality by one of the preeminent authorities on the English language. To put it in David Foster Wallace's words, Garner's discussion of rhetoric and style still borders on genius. From the (lost) battle between self-deprecating and self-deprecating to the misuse of it's for its, from the variant spelling patty-cake taking over pat-a-cake in American English to the singular uses of they, Garner explains the nuances of grammar and vocabulary and the linguistic blunders to which modern writers and speakers are prone, whether in word choice, syntax, phrasing, punctuation, or pronunciation. His empirical approach liberates English from two extremes: from the purists who maintain that split infinitives and sentence-ending prepositions are malfeasances and from the linguistic relativists who believe that whatever people say or write must necessarily be accepted. The purpose of Garner's dictionary is to help writers, editors, and speakers use the language effectively. And it does so in a

playful and persuasive way that will help you sound grammatical but relaxed, refined but natural, correct but unpedantic.

California Style Manual Bernard Ernest Witkin 1977

Typography for Lawyers Matthew Butterick 2015 "Originally released to great acclaim in 2010, *Typography for Lawyers* was the first guide to the essentials of typography aimed specifically at lawyers. Author Matthew Butterick, an attorney and Harvard-trained typographer, dispelled the myth that legal documents are incompatible with excellent typography. Butterick explained how to get professional results with the tools you already have quickly and easily. Revised and updated & the second edition includes: new topics such as email, footnotes, alternate figures, and OpenType features; advice for presentations, contracts, grids of numbers, and court opinions; technical tips covering the newest versions of Word and WordPerfect for Windows and OS X; new font recommendations, including two that are free; new essays on the font copyrights, screen-reading considerations, and typographic disputes that have reached the courts; a refreshed layout, featuring type features designed by the author."--from Amazon.com website.

The Elements of Legal Style Bryan A. Garner 1991 When Garner's award-winning *Dictionary of Modern Legal Usage* appeared in 1987, it was acclaimed throughout the English-speaking world. Now he has written a new writing guide, this one inspired by Strunk & White's classic book, *The Elements of Style*. Packed with samples from noted legal writers, including Oliver Wendell Holmes.

The Redbook Bryan A. Garner 2006 This book provides a comprehensive guide to the essential rules of legal writing. Unlike most style or grammar guides, it focuses on the special needs of legal writers, answering a wide spectrum of questions about grammar and style -- both rules and exceptions. It also gives detailed, authoritative advice on punctuation, capitalization, spelling, footnotes, and citations, with illustrations in legal context. Designed for law students, law professors, practicing lawyers, and judges, the work emphasizes the ways in which legal writing differs from other styles of technical writing. Its how-to sections deal with editing and proofreading, numbers and symbols, and overall document design. Features: * Cautions on use of 500 stuffy phrases and needless legalisms, along with their everyday English translations * Details rules for 800 words with required prepositions in certain contexts * Explains the correct usage of more than 1,000 words that are often troublesome to legal writers * Gives tips on preparing briefs and other court documents, opinion letters and demand letters, research memos, and contracts * Provides model documents of all types of legal documents and pleadings Reviews 200 terms of art that take on new meanings in legal contexts

Legal Writing in Plain English Bryan A. Garner 2013-08-26 "This easy-to-follow guide is useful both as a general course of instruction and as a targeted aid in solving particular legal writing problems." —Harvard Law Review Clear, concise, down-to-earth, and powerful—all too often, legal writing embodies none of these qualities. Its reputation for obscurity and needless legalese is widespread. For more than twenty years, Bryan A. Garner's *Legal Writing in Plain English* has helped address this problem by providing lawyers, judges, paralegals, law students, and legal scholars with sound advice and practical tools for improving their written work. The leading guide to clear writing in the field, this indispensable volume encourages legal writers to challenge conventions and offers valuable insights into the writing process that will appeal to other professionals: how to organize ideas, create and refine prose, and improve editing skills. Accessible and witty, *Legal Writing in Plain English* draws on real-life writing samples that Garner has gathered through decades of teaching. Trenchant advice covers all types of legal materials, from analytical and persuasive writing to legal drafting, and the book's principles are reinforced by sets of basic, intermediate, and advanced exercises in each section. In this new edition, Garner preserves the successful structure of the original while adjusting the content to make it even more classroom-friendly. He includes case examples from the past decade and addresses the widespread use of legal documents in electronic formats. His book remains the standard guide for producing the jargon-free language that clients demand and courts reward. "Those who are willing to approach the book systematically and to complete the exercises will see dramatic improvements in their writing." —Law Library Journal

The Chicago Guide to Grammar, Usage, and Punctuation Bryan A. Garner 2016-05-16 The authoritative guide to using the English language effectively, from “the greatest writer on grammar and usage that this country has ever produced” (David Yerkes, Columbia University). The author of The Chicago Manual of Style’s popular “Grammar and Usage” chapter, Bryan A. Garner is renowned for explaining the vagaries of English with absolute precision and utmost clarity. With *The Chicago Guide to Grammar, Usage, and Punctuation*, he has written the definitive guide for writers who want their prose to be both memorable and correct. Garner describes standard literary English—the forms that mark writers and speakers as educated users of the language. He also offers historical context for understanding the development of these forms. The section on grammar explains how the canonical parts of speech came to be identified, while the section on syntax covers the nuances of sentence patterns as well as both traditional sentence diagramming and transformational grammar. The usage section provides an unprecedented trove of empirical evidence in the form of Google Ngrams, diagrams that illustrate the changing prevalence of specific terms over decades and even centuries of English literature. Garner also treats punctuation and word formation, and concludes the book with an exhaustive glossary of grammatical terms and a bibliography of suggested further reading and references. *The Chicago Guide to Grammar, Usage, and Punctuation* is a magisterial work, the culmination of Garner’s lifelong study of the English language. The result is a landmark resource that will offer clear guidelines to students, writers, and editors alike. “[A manual] for those of us laboring to produce expository prose: nonfiction books, journalistic articles, memorandums, business letters. The conservatism of his advice pushes you to consider audience and occasion, so that you will understand when to follow convention and when you can safely break it.”—John E. McIntyre, *Baltimore Sun*

The Elements of Legal Style Bryan A. Garner 2002 Focusing on the argumentative, narrative, and descriptive style found in legal briefs and judicial opinions, this text should be a thought provoking examination of effective argumentation in law.

Legal Writing Nerd Wayne Schiess 2018-11-30 Wayne Schiess's monthly column on legal writing has appeared in *Austin Lawyer* magazine for more than ten years. Now, *Legal-Writing Nerd* collects the best of those columns and presents them in a practical, useful book that's bound to raise your writing IQ. Lawyers, judges, paralegals, and law students will find dozens of ways to improve their legal writing in this informative and plainly written book.

The Lawyer's Guide to Writing Well Tom Goldstein 2003-01-13 This eminently practical volume demystifies legal writing, outlines the causes and consequences of bad writing, and prescribes straightforward, easy-to-apply remedies that will make your writing readable. Complete with usage notes that address lawyers' most common errors, this well-organized book is both an invaluable tool for practicing lawyers and a sensible grounding for law students. This much-revised second edition contains a set of editing exercises (and a suggested revision key with explanations) to test your skill. This book is a definitive guide to becoming a better writer—and a better lawyer.

Intelligence Community Legal Reference Book 2009

Opinion Writing Ruggero J. Aldisert 2009 This book is based on real life experiences where the possibility of the living being able to communicate with the deceased is investigated. The belief in reincarnation and life after death raises a tantalising question: Can the living communicate with the dead? Most churchmen and scientists are sceptical, but many people, including churchmen and scientists, believe such a thing is possible. The belief in the immortal soul is a dogma of Christianity (resurrection), Hinduism (reincarnation or samsara), Islam (Day of Judgement), Judaism (sheol), and the Shona (NyikaDzimu). Moreover, man has been familiar with the concept of life after death since time immemorial. Immortality has been rejected by those who feel its only basis is wishful thinking that when the body dies, the personality dies with it because it is part of the physical body. Believers can cite the resurrection of Jesus, and maintain that since life on earth is not completely fulfilled an afterlife is necessary for completion.

Another argument in favour of an afterlife is that since matter and energy may be transformed but not destroyed, neither can personality, which exists just as do the elements in nature, be destroyed. In many of the ancient societies, including Egypt and Greece, dreaming was considered a supernatural communication or a means of divine intervention, whose message could be unravelled by those with certain powers. In modern times, various schools of psychology have offered theories about the meaning of dreams. In *Communication with the Deceased* is meant to serve only as a basis for reflection in order for the reader to examine all the clues and then derive further meaning from specific circumstances of his/her own dreams. To be able to interpret a dream, one does not need to have an academic degree in psychology. What is important is to use one's instinct and common sense. Try to develop your own personal insights into what the common symbols in your dreams mean. When it comes to dream symbols, there are no equivocally universal rules or meanings. Dreams dictionaries help by providing hints at the meaning of symbols that appear in one's dreams. This book is of value to those studying psychology and those participating

Making Your Case Antonin Scalia 2008 In their professional lives, courtroom lawyers must do these two things well: speak persuasively and write persuasively. In this noteworthy book, two noted legal writers systematically present every important idea about judicial persuasion in a fresh, entertaining way. The book covers the essentials of sound legal reasoning, including how to develop the syllogism that underlies any argument. From there the authors explain the art of brief writing, especially what to include and what to omit, so that you can induce the judge to focus closely on your arguments. Finally, they show what it takes to succeed in oral argument.

Black's Law Dictionary Henry Campbell Black 2001 Contains alphabetically arranged entries that define over ten thousand legal terms, and includes pronunciation guides, style and usage tags, cross-references, and the text of the U.S. Constitution.

The Art of Advocacy Noah Messing 2013-06-28 *The Art of Advocacy: Briefs, Motions, and Writing Strategies of America's Best Lawyers* presents more than 150 examples of masterful advocacy to show lawyers how to write winning motions and briefs. The book focuses on the strategic and substantive choices that top litigators make, drawing examples from important, timely, and controversial cases. Detailed annotations give readers insight into what makes each document so effective. In addition to presenting a host of storytelling, stylistic, and organizational strategies, the book's examples demonstrate how to build and rebut different types of arguments. The Appendices provide a wealth of additional resources, including Karl Llewellyn's previously unpublished advice from 1957 about the art of advocacy, which one top law professor described as the "best advice on legal writing I've ever seen."

Plain English for Lawyers Richard C. Wydick 2019

Elements of the Law of Partnership Floyd Russell Mechem 1896

The Oxford Dictionary of American Usage and Style Bryan A. Garner 2000 Covers basic grammar, punctuation, spelling, and idiomatic phrases of American English.

Point Made Ross Guberman 2014-03-07 With *Point Made*, legal writing expert, Ross Guberman, throws a life preserver to attorneys, who are under more pressure than ever to produce compelling prose. What is the strongest opening for a motion or brief? How to draft winning headings? How to tell a persuasive story when the record is dry and dense? The answers are "more science than art," says Guberman, who has analyzed stellar arguments by distinguished attorneys to develop step-by-step instructions for achieving the results you want. The author takes an empirical approach, drawing heavily on the writings of the nation's 50 most influential lawyers, including Barack Obama, John Roberts, Elena Kagan, Ted Olson, and David Boies. Their strategies, demystified and broken down into specific, learnable techniques, become a detailed writing guide full of practical models. In *FCC v. Fox*, for example, Kathleen Sullivan conjures the potentially dangerous, unintended consequences of finding for the other

side (the "Why Should I Care?" technique). Arguing against allowing the FCC to continue fining broadcasters that let the "F-word" slip out, she highlights the chilling effect these fines have on America's radio and TV stations, "discouraging live programming altogether, with attendant loss to valuable and vibrant programming that has long been part of American culture." Each chapter of *Point Made* focuses on a typically tough challenge, providing a strategic roadmap and practical tips along with annotated examples of how prominent attorneys have resolved that challenge in varied trial and appellate briefs. Short examples and explanations with engaging titles--"Brass Tacks," "Talk to Yourself," "Russian Doll"--deliver weighty materials with a light tone, making the guidelines easy to remember and apply. In addition to all-new examples from the original 50 advocates, this Second Edition introduces eight new superstar lawyers from Solicitor General Don Verrilli, Deanne Maynard, Larry Robbins, and Lisa Blatt to Joshua Rosencranz, Texas Senator Ted Cruz, Judy Clarke, and Sri Srinivasan, now a D.C. Circuit Judge. Ross Guberman also provides provocative new examples from the Affordable Care Act wars, the same-sex marriage fight, and many other recent high-profile cases. Considerably more commentary on the examples is included, along with dozens of style and grammar tips interspersed throughout. Also, for those who seek to improve their advocacy skills and for those who simply need a step-by-step guide to making a good brief better, the book concludes with an all-new set of 50 writing challenges corresponding to the 50 techniques.

The Elements of Legal Prose Norma Procopiow 1999 *The Elements of Legal Prose* offers a brief yet comprehensive introduction to the study of legal prose, a special kind of writing with its own rhetorical emphasis. Specifically aimed at those whose vocation involves discourses governed by legal logic, this practical guide articulates the basic components and formats found in good legal writing. *The Elements of Legal Prose* approaches legal writing as a step-by-step process. In addition to covering legal definition and research, this book also includes discussions of style and ethics in this genre, as well as guidance for students applying to law school. *The Elements of Legal Prose* sets out quickly the special ways of thought and writing which must cover, in readable prose, a subject matter in which anything incomplete or inexact may have very serious consequences.

Design Patterns Erich Gamma 1994-10-31 *The Gang of Four's* seminal catalog of 23 patterns to solve commonly occurring design problems. Patterns allow designers to create more flexible, elegant, and ultimately reusable designs without having to rediscover the design solutions themselves. Highly influential, *Design Patterns* is a modern classic that introduces what patterns are and how they can help you design object-oriented software and provides a catalog of simple solutions for those already programming in at least one object-oriented programming language. Each pattern: Describes the circumstances in which it is applicable, when it can be applied in view of other design constraints, and the consequences and trade-offs of using the pattern within a larger design. Is compiled from real systems and based on real-world examples. Includes downloadable C++ source code that demonstrates how patterns can be implemented and Python. From the preface: "Once you see the design patterns and have had an 'Aha!' (and not just a 'Huh?') experience with them, you won't ever think about object-oriented design in the same way. You'll have insights that can make your own designs more flexible, modular, reusable, and understandable - which is why you're interested in object-oriented technology in the first place, right?"

A Dictionary of Modern Legal Usage Bryan A. Garner 2001 A comprehensive guide to legal style and usage, with practical advice on how to write clear, jargon-free legal prose. Includes style tips as well as definitions.

Garner's Modern English Usage Bryan Garner 2016-03-11 With more than a thousand new entries and more than 2,300 word-frequency ratios, the magisterial fourth edition of this book--now renamed *Garner's Modern English Usage (GMEU)*--reflects usage lexicography at its finest. Garner explains the nuances of grammar and vocabulary with thoroughness, finesse, and wit. He discourages whatever is slovenly, pretentious, or pedantic. *GMEU* is the liveliest and most compulsively readable reference work for writers of our time. It delights while providing instruction on skillful, persuasive, and vivid writing. Garner liberates English from two extremes: both from the hidebound "purists" who mistakenly believe that split

infinitives and sentence-ending prepositions are malfeasances and from the linguistic relativists who believe that whatever people say or write must necessarily be accepted. The judgments here are backed up not just by a lifetime of study but also by an empirical grounding in the largest linguistic corpus ever available. In this fourth edition, Garner has made extensive use of corpus linguistics to include ratios of standard terms as compared against variants in modern print sources. No other resource provides as comprehensive, reliable, and empirical a guide to current English usage. For all concerned with writing and editing, GMEU will prove invaluable as a desk reference. Garner illustrates with actual examples, cited with chapter and verse, all the linguistic blunders that modern writers and speakers are prone to, whether in word choice, syntax, phrasing, punctuation, or pronunciation. No matter how knowledgeable you may already be, you're sure to learn from every single page of this book.

Garner's Dictionary of Legal Usage Bryan A. Garner 2011 Rev. ed. of: A dictionary of modern legal usage / Bryan A. Garner. 2nd ed. 1995.

Writing to Win Steven D. Stark 2012-04-24 From a master teacher and writer, a fully revised and updated edition of the results-oriented approach to legal writing that is clear, that persuades—and that WINS. More than almost any profession, the law has a deserved reputation for opaque, jargon-clogged writing. Yet forceful writing is one of the most potent weapons of legal advocacy. In this new edition of *Writing to Win*, Steven D. Stark, a former lecturer on law at Harvard Law School, who has inspired thousands of aspiring and practicing lawyers, applies the universal principles of powerful, vigorous prose to the job of making a legal case—and winning it. *Writing to Win* focuses on the writing of lawyers, not judges, and includes dozens of examples of effective (and ineffective) real-life legal writing—as well as compelling models drawn from advertising, journalism, and fiction. It deals with the challenges lawyers face in writing, from organization to strengthening and editing prose; offers incisive ways of improving arguments; addresses litigation and technical writing in all its forms; and covers the writing attorneys must perform in their daily practice, from email memos to briefs and contracts. Each chapter opens with a succinct set of rules for easy reference. With new sections on client communication and drafting affidavits, as well as updated material throughout, *Writing to Win* is the most practical and efficacious legal-writing manual available.

Garner on Language and Writing Bryan A. Garner 2009 Since the 1987 appearance of *A Dictionary of Modern Legal Usage*, Bryan A. Garner has proved to be a versatile and prolific writer on legal-linguistic subjects. This collection of his essays shows both profound scholarship and sharp wit. The essays cover subjects as wide-ranging as learning to write, style, persuasion, contractual and legislative drafting, grammar, lexicography, writing in law school, writing in law practice, judicial writing, and all the literature relating to these diverse subjects.

The Indigo Book Christopher Jon Sprigman 2017-07-11 This public domain book is an open and compatible implementation of the Uniform System of Citation.

Guide to Legal Writing Style Terri LeClercq 1995 In this concise, and easy-to-use paperback, veteran legal writing professor Terri LeClercq offers hundreds of practical pointers to help your students develop good legal writing skills. In four chapters, LeClercq covers all of the key areas essential to clear legal writing--from macro and micro organizational techniques to sentence structure, word choice, and punctuation.

The Winning Brief: 100 Tips for Persuasive Briefing in Trial and Appellate Courts Bryan A. Garner 2004-02-13 Good legal writing wins court cases. In its first edition, *The Winning Brief* proved that the key to writing well is understanding the judicial readership. Now, in a revised and updated version of this modern classic, Bryan A. Garner explains the art of effective writing in 100 concise, practical, and easy-to-use sections. Covering everything from the rules for planning and organizing a brief to openers that can capture a judge's attention from the first few words, these tips add up to the most compelling, orderly, and visually appealing brief that an advocate can present. In Garner's view, good writing is good thinking put to paper. "Never write a sentence that you couldn't easily speak," he warns—and demonstrates how to do just that. Beginning each tip with a set of quotable quotes from experts, he then gives masterly advice on building sound paragraphs, drafting crisp sentences, choosing the best words ("Strike

pursuant to from your vocabulary."), quoting authority, citing sources, and designing a document that looks as impressive as it reads. Throughout, he shows how to edit for maximal impact, using vivid before-and-after examples that apply the basics of rhetoric to persuasive writing. Filled with examples of good and bad writing from actual briefs filed in courts of all types, *The Winning Brief* also covers the new appellate rules for preparing federal briefs. Constantly collecting material from his seminars and polling judges for their preferences, the second edition delivers the same solid guidelines with even more supporting evidence. Including for the first time sections on the ever-changing rules of acceptable legal writing, Garner's new edition keeps even the most seasoned lawyers on their toes and writing briefs that win cases. An invaluable resource for attorneys, law clerks, judges, paralegals, law students and their teachers, *The Winning Brief* has the qualities that make all of Garner's books so popular: authority, accessibility, and page after page of techniques that work. If you're writing to win a case, this book shouldn't merely be on your shelf—it should be open on your desk.

The Elements of Style William Strunk 2012-04-04 This is the book that generations of writers have relied upon for timeless advice on grammar, diction, syntax, and other essentials. In concise terms, it identifies the principal requirements of proper style and common errors.

Suggestions to Medical Authors and A.M.A. Style Book American Medical Association 1919

THE ELEMENTS OF STYLE William Strunk Jr. 2018-11-02 This eBook has been formatted to the highest digital standards and adjusted for readability on all devices. *The Elements of Style* concentrated on specific questions of usage—and the cultivation of good writing—with the recommendation "Make every word tell"; hence the 17th principle of composition is the simple instruction: "Omit needless words." The book was also listed as one of the 100 best and most influential books written in English since 1923 by Time in its 2011 list.

Elements of Legal Writing Martha Faulk 1996-05 This easy-to-use primer lays out 135 principles of clear writing, dictation, tone, grammar, syntax, organization, and format. Filled with before-and-after examples and illustrations from the legal world, the book is both a welcome refresher for the practicing lawyer and an indispensable reference for anyone in the legal profession.

Model Rules of Professional Conduct American Bar Association. House of Delegates 2007 The Model Rules of Professional Conduct provides an up-to-date resource for information on legal ethics. Federal, state and local courts in all jurisdictions look to the Rules for guidance in solving lawyer malpractice cases, disciplinary actions, disqualification issues, sanctions questions and much more. In this volume, black-letter Rules of Professional Conduct are followed by numbered Comments that explain each Rule's purpose and provide suggestions for its practical application. The Rules will help you identify proper conduct in a variety of given situations, review those instances where discretionary action is possible, and define the nature of the relationship between you and your clients, colleagues and the courts.

The Redbook Bryan A. Garner 2002 An indispensable aid for anyone who prepares legal documents ? including law students, law professors, practicing lawyers, and judges ? Garner's *The Redbook: A Manual on Legal Style* provides the comprehensive guide to the essential rules of legal writing. It gives detailed, authoritative advice on grammar, style, punctuation, capitalization, spelling, footnotes, and citations, with illustrations in legal contexts. *The Redbook* focuses on the special needs of legal writers, emphasizing the ways in which legal writing differs from other styles of technical writing. Its how-to sections cover editing and proofreading, numbers and symbols, overall document design, and more. *The Redbook* also gives tips on preparing briefs and other court documents, opinion letters, demand letters, research memos, and contracts. It explains the correct usage of and provides everyday English translations for more than 1,000 words that are often troublesome to legal writers, 200 terms of art that take on new meanings in legal contexts, 800 words with required prepositions in certain contexts, and 500 stuffy phrases and needless legalisms.

Writing for Dollars, Writing to Please Joseph Kimble 2012 This is a paperback edition of *Writing for Dollars*, originally published as a jacketed

hardback. This unique book has been described as "the one we've been waiting for" and "a game-changer for public communication." It collects the empirical evidence for the value of plain language in business, government, and law. Professor Kimble summarizes 50 studies (no less) showing that using plain language can save organizations and agencies a ton of money and that plain language serves and satisfies readers in every possible way. They strongly prefer it to legalese and officialese, they understand it better and faster, they are more likely to comply with it, and they are more likely to read it in the first place. Because it makes for readers who are more motivated, trusting, and confident, it could even help to restore faith in public institutions. The potential benefits are extraordinary. The book also debunks the ten biggest myths about plain language, including the myths about plain legal language. It looks back on 40 highlights in plain-language history. And it outlines the elements of plain language. The book's call for clarity and simplicity is vital to everyone who writes for the public--and to every legal writer as well, since more than 15 of the studies involved legal documents. And the book's lively, distinctive style makes it a pleasure to read. Professor Kimble is a leading expert on this subject. He has lectured throughout the United States and abroad, and has won several national and international awards for his writing and work. "Joseph Kimble's book *Writing for Dollars, Writing to Please* [is] full of real-life examples of how plain language saves time and money for governments and businesses.... When I am doing presentations on the merits of plain language, I show the book to people, saying "I've got a whole book full of examples, from real workplaces, of what I'm talking about." That makes them realise I am talking about something that has evidence to back it up.... As an additional bonus, Kimble refutes 10 myths about plain language and describes 40 "historical highlights" in the push for plain language worldwide." -- Blog of the Center for Plain Language, *Writing for Dollars* (January 21, 2015). "Professor Joseph Kimble . . . has gathered and updated a career's worth of insight into the myths, best practices, case studies, and international developments in plain language in one accessible and indispensable little book." -- "Clear Language and Design" Newsletter (June 2013). "This book is a real "must" for anyone looking to make their legal documents more accessible." -- National Adult Literacy Agency (Ireland), "Simply Put" newsletter (February 2013). "[T]his big little book is a closing argument for the cause of clarity and simplicity in legal expression The book includes a six-page compendium of the elements of plain language [that] alone . . . make[s] the book worthy of a place on the credenza of every lawyer and judge In prose so incisive that it is itself an argument for what he advocates, Kimble dispels the myths about plain language and answers the critics. . . . Kimble's case reaches a crescendo spoken in our profession's lingua franca: dollars. Plain writing not only increases efficiency, and thereby saves time and money, it empowers the practitioner to attract, satisfy, and retain clients, and so be more successful. This is a book worth reading, worth study. It is a reference, it is a resource, and it is a relief" -- Michigan Bar Journal (January 2013) "What a terrific compilation of resources for those of us interested in more successful workplace writing! . . . If any of you are trying to convince management that it's worth it to spend time creating more efficient and effective documents, you need to get a copy of this book." -- "Pros Write" Blog (January 2, 2013) "Kimble does not merely offer opinions. His book includes hundreds of footnotes with citations to important articles and resources for those interested in plain language. There is a treasure trove of information in these notes.... The book is readable and well organized. Kimble's list of the elements of plain language would be useful for any lawyer. For lawyers interested in more than the basics of plain language, this book is a wonderful resource...." -- The Colorado Lawyer (November 2012) "With a refreshingly honest tone,...Kimble presents compelling...arguments and evidence that plain language is the only sensible choice for any legal document...." -- American Association of Law Libraries, "Spectrum" Blog (August 22, 2012) "Kimble sets to rest arguments against using plain language...[and] gives those who care about good writing the backup they need.... The numbers [in the case studies] are astounding." -- CBA (Chicago Bar Association) Record "If you are looking for clear evidence to support the claim that plain language works, you can't go wrong with a new book, *Writing for Dollars, Writing to Please* by Joseph Kimble, an international expert on legal writing. It's full of examples from real agencies.... The book has over 50 case studies

showing clear, measurable improvements and the value of plain language in reducing costs and increasing effectiveness." -- "Usability in Civic Life" Blog (July 5, 2012) "Joe Kimble's past writings on [plain language] have been classics; this book promises to be another." -- Raymond Ward, "The (New) Legal Writer" Blog (June 17, 2012) "The book...make[s] a powerful case for the value of plain language: the business case, the government case, and the citizens' case." -- Blog of the Center for Plain Language, Plain Language Matters (May 30, 2012) "This is the one we've been waiting for--Joe Kimble's update of his classic earlier work on the benefits of plain language, written in his lively, distinctive style. If this doesn't convince lawyers, business writers, and government writers to use plain language, nothing will. They all need to have this book and take it to heart. It promises to be a game-changer for public communication." -- Annetta Cheek, Chair, Center for Plain Language "When people demand proof that plain language works, we can now utter four short words: "Read Joe Kimble's book." Proof aside, it will also give them sound guidelines for creating clear documents, plus a fresh and inspiring history of our field." -- Martin Cutts, author of The Oxford Guide to Plain English

The Elements Of Legal Style :

In today digital age, eBooks have become a staple for both leisure and learning. The convenience of accessing The Elements Of Legal Style and various genres has transformed the way we consume literature. Whether you are a voracious reader or a knowledge seeker, read The Elements Of Legal Style or finding the best eBook that aligns with your interests and needs is crucial. This article delves into the art of finding the perfect eBook and explores the platforms and strategies to ensure an enriching reading experience.

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