

The Language Of The Heart Bill Ws Grapevine Writings

OA Big Book Study Guide Lawrie Cherniack 2014-01-08 This book is sold at cost of sale on Amazon for the benefit of OA members who want a print copy of the popular Big Book study by Lawrie C. Unauthorized reproduction of this book for sale is a violation of copyright law and sale at a price greater than cost is a violation of the author's terms of copyright. Find a free PDF copy of this book, additional information, podcasts and webcasts at oabigbook.info

English for Everyone English Vocabulary Builder DK 2018-01-04 PLEASE NOTE - this is a replica of the print book and you will need paper and a pencil to complete the exercises. This absolutely essential language guide and workbook will expand your English vocabulary in no time. Spilling over with thousands of entries for useful words and phrases, this is the perfect study aid for any adult learning English as a foreign language.?? With 3,000 words across hundreds of pages, English Vocabulary Builder brings you everything you need to know and much, much more. From activities, family, holidays, science, and work to animals, feelings, health, sports, and weather, just about every subject in the English language is covered in eye-catching, illustrative detail. All the vocabulary is shown with both UK and US spellings, and every word can be heard with its own audio recording in the accompanying app available for download. Additional interactive exercises ensure language learning is an easy, entertaining, and educational experience. ??This book is part of DK's best-selling English for Everyone series, which is suitable for all levels of English language learners and provides the perfect reading companion for study, exams, work, or travel. With audio material available on the accompanying website and Android/iOS apps, there has never been a better time to learn English.

The Culture Map (INTL ED) Erin Meyer 2016-01-05 An international business expert helps you understand and navigate cultural differences in this insightful and practical guide, perfect for both your work and personal life. Americans precede anything negative with three nice comments; French, Dutch, Israelis, and Germans get straight to the point; Latin Americans and Asians are steeped in hierarchy; Scandinavians think the best boss is just one of the crowd. It's no surprise that when they try and talk to each other, chaos breaks out. In *The Culture Map*, INSEAD professor Erin Meyer is your guide through this subtle, sometimes treacherous terrain in which people from starkly different backgrounds are expected to work harmoniously together. She provides a field-tested model for decoding how cultural differences impact international business, and combines a smart analytical framework with practical, actionable advice.

How to Drink Like a Writer Apollo Publishers 2020-06-23 Pairing 100 famous authors, poets, and playwrights from the Victorian age to today with recipes for their iconic drinks of choice, *How to Drink Like a Writer* is the perfect guide to getting lit(erary) for madcap mixologists, book club bartenders, and cocktail enthusiasts. Do you long to trade notes on postmodernism over whiskey and jazz with Haruki Murakami? Have you dreamed of sharing martinis with Sylvia Plath and Anne Sexton after poetry class? Maybe a mojito—a real one, like they serve at La Bodeguita del Medio in Havana—is all you need to summon the mesmerizing power of Hemingway's prose. Writer's block? Summon the brilliant musings of Truman Capote with a screwdriver—or, “my orange drink,” as he called it—or a magical world like J.K. Rowling's with a perfect gin and tonic. With 100 spirited drink recipes and special sections dedicated to writerly haunts like the Algonquin of the *New Yorker* set and Kerouac's Vesuvio Cafe, pointers for hosting your own literary salon, and author-approved hangover cures, all accompanied by original illustrations of ingredients, finished cocktails, classic drinks, and favorite food pairings, *How to Drink Like a Writer* is sure to inspire, invoke, and inebriate—whether you are courting the muse, or nursing a hangover. Sure, becoming a famous author takes dedication, innate talent, and sometimes nepotism. But it also takes vodka, gin, tequila,

and whiskey.

Alcoholics Anonymous Comes of Age Alcoholics Anonymous World Services, Inc. 2014-10-09 A.A. co-founder Bill W. tells the story of the growth of Alcoholics Anonymous from its make-or-break beginnings in New York and Akron in the early 1930s to its spread across the country and overseas in the years that followed. A wealth of personal accounts and anecdotes portray the dramatic power of the A.A. Twelve Step program of recovery — unique not only in its approach to treating alcoholism but also in its spiritual impact and social influence. Bill recounts the evolution of the Twelve Steps, the Twelve Traditions and the Twelve Concepts for World Service — those principles and practices that protect A.A.'s Three Legacies of Recovery, Unity and Service — and how in 1955 the responsibility for these were passed on by the founding members to the Fellowship (A.A.'s membership at large). In closing chapters of *Alcoholics Anonymous Comes of Age*, early "friends of A.A.," including the influential Dr. Silkworth and Father Ed Dowling, share their perspectives. Includes 16 pages of archival photographs. For those interested in the history of A.A. and how it has withstood the test of time, *Alcoholics Anonymous Comes of Age* offers on the growth of this groundbreaking movement. *Alcoholics Anonymous Comes of Age* has been approved by the General Service Conference.

Up and Down California in 1860-1864 William Henry Brewer 1974 The journal seems to contain information for everyone regardless of one's interest...Each page of this almost six hundred page journal is crammed with facts and descriptions. So much of interest is contained in every entry that each re-reading will reveal many interesting incidents or observations not quite grasped on the first perusal....This book will be a valuable source to all students of California or United States history and to the casual readers as well.

The Language of the Heart Bill W 2007 This large print edition of *Language of the Heart* contains all of AA cofounder Bill W.'s *Grapevine*, including a vivid description of how he came to organize the Steps.

Basics of Biblical Greek Grammar William D. Mounce 2009-12-15 *Basics of the Biblical Greek* is an entirely new, integrated approach to teaching and learning New Testament Greek. It makes learning Greek a natural process and shows from the very beginning how an understanding of Greek helps in understanding the New Testament. *Basics of Biblical Greek*: combines the best of the deductive and the inductive approaches, explains the basics of English grammar before teaching Greek grammar, uses from the very beginning parts of verses from the New Testament instead of 'made-up' exercises, includes at the beginning of every lesson a brief devotional, written by a well-known New Testament scholar, that demonstrates how the principles taught in the lesson apply directly to an understanding of the biblical text, is the most popular first-year Greek course used in colleges and seminaries today, comes with an interactive study aid CD-ROM, containing an eight-minute greeting from the author and the fun, helpful, and graphical vocabulary-memorizing program 'Learning the Basics of Biblical Greek' (runs on Power Mac and Windows 95), where you can hear Greek words pronounced and sung in more than 200 familiar hymns. The CD-ROM also contains the powerful Greek vocabulary-drilling programs *Flashworks*(TM) and *Parseworks* from Teknia Language Tools (runs on Macintosh and Windows 3.1 and 95). A separate workbook is also available. And complimentary teacher helps are located on the author's website (<http://www.homeschooling.org>).

A Woman's Way through the Twelve Steps Stephanie S Covington 2009-06-03 Geared specifically to women, this book brings a feminine perspective to the Twelve Step program, searching out the healing messages beneath the male-oriented words. Recovery is not a man's world, and yet to a woman it can sometimes seem that way. Geared specifically to that woman, this book brings a feminine perspective to the Twelve Step program, searching out the healing messages beneath the male-oriented words. Based on an open exploration and a flexible interpretation of the Twelve Steps, this new perspective takes into account the psychological development of women as it relates to addiction and recovery, as well as the social and cultural factors that affect women in particular. Acknowledging that recovery raises special issues for women--from questions about

sexuality, relationships, and everyday life to anxieties about speaking up at mixed-gender meetings-- A Woman's Way through the Twelve Steps focuses directly on the feminine experience of addiction and healing. The author explores the Twelve Steps one by one, reiterating each in its traditional language, then explaining and illustrating it in a way that highlights a woman's experience--empowering the reader to take ownership of her own recovery process as well as her growth as a woman.

Idioms Organiser Jon Wright 1999-01-01 IDIOMS ORGANISER is the most comprehensive idioms practice book for intermediate and advanced students. It is ideal for all students preparing for the FCE, CAE, Proficiency, and TOEFL exams. IDIOMS ORGANISER takes this difficult area for students and organises it in such a way that students at last can make sense of it.

Guide to Life and Literature of the Southwest James Frank Dobie 1952 For other editions, see Author Catalog.

Lord of the Flies William Golding 2012-09-20 A plane crashes on a desert island and the only survivors, a group of schoolboys, assemble on the beach and wait to be rescued. By day they inhabit a land of bright fantastic birds and dark blue seas, but at night their dreams are haunted by the image of a terrifying beast. As the boys' delicate sense of order fades, so their childish dreams are transformed into something more primitive, and their behaviour starts to take on a murderous, savage significance. First published in 1954, *Lord of the Flies* is one of the most celebrated and widely read of modern classics. Now fully revised and updated, this educational edition includes chapter summaries, comprehension questions, discussion points, classroom activities, a biographical profile of Golding, historical context relevant to the novel and an essay on *Lord of the Flies* by William Golding entitled 'Fable'. Aimed at Key Stage 3 and 4 students, it also includes a section on literary theory for advanced or A-level students. The educational edition encourages original and independent thinking while guiding the student through the text - ideal for use in the classroom and at home.

Alcoholics Anonymous Alcoholics Anonymous World Services 1986 The basic text for Alcoholics Anonymous.

The Manchurian Candidate Richard Condon 2013-11-25 The classic thriller about a hostile foreign power infiltrating American politics: "Brilliant . . . wild and exhilarating." —The New Yorker A war hero and the recipient of the Congressional Medal of Honor, Sgt. Raymond Shaw is keeping a deadly secret—even from himself. During his time as a prisoner of war in North Korea, he was brainwashed by his Communist captors and transformed into a deadly weapon—a sleeper assassin, programmed to kill without question or mercy at his captors' signal. Now he's been returned to the United States with a covert mission: to kill a candidate running for US president . . . This "shocking, tense" and sharply satirical novel has become a modern classic, and was the basis for two film adaptations (San Francisco Chronicle). "Crammed with suspense." —Chicago Tribune "Condon is wickedly skillful." —Time

Standards for the English Language Arts National Council of Teachers of English 1996 This book describes standards for the English language arts and defines what K-12 students should know about language and be able to do with language. The book presents the current consensus among literacy teachers and researchers about what students should learn in the English language arts--reading, writing, listening, speaking, viewing, and visually representing. The first chapter of the book (Setting Standards in the English Language Arts) addresses defining the standards and the need for standards. The second chapter (Perspectives Informing the English Language Arts Standards) discusses the content, purpose, development, and context of the standards. The third chapter presents the 12 standards in detail. The fourth chapter (Standards in the Classroom) presents elementary, middle-school, and high-school vignettes which illustrate how the standards might be implemented in the classroom. The book concludes that these standards represent not an end but a beginning--a starting point for discussion and action. A glossary (containing more than 100 terms), a list of participants, a history of the standards project, an overview of standards projects, state and international English language arts standards, a 115-item annotated list of resources for

teachers, and a comment form are attached. (RS)

Daily Reflections A a 2017-07-27 This is a book of reflections by A.A. members for A.A. members. It was first published in 1990 to fulfill a long-felt need within the Fellowship for a collection of reflections that moves through the calendar year--one day at a time. Each page contains a reflection on a quotation from A.A. Conference-approved literature, such as Alcoholics Anonymous, Twelve Steps and Twelve Traditions, As Bill Sees It and other books. These reflections were submitted by members of the A.A. Fellowship who were not professional writers, nor did they speak for A.A. but only for themselves, from their own experiences in sobriety. Thus the book offers sharing, day by day, from a broad cross section of members, which focuses on the Three Legacies of Alcoholics Anonymous: Recovery, Unity and Service. *Daily Reflections* has proved to be a popular book that aids individuals in their practice of daily meditation and provides inspiration to group discussions even as it presents an introduction for some to A.A. literature as a whole.

The Spiritual Paradox of Addiction Ashok Bedi 2020-03-15 Addicts and alcoholics are often highly spiritualized individuals who lack the faith apparatus to make a healthy connection with their spiritual drive. As such, they turn to negative behavior patterns to fulfill that hunger: alcohol, drugs, food, sex, gambling, pornography, social media, and dysfunctional relationships. This book offers a series of insights and methods whereby faith may be restored and positively channeled into life-sustaining behaviors. It is addressed to addicts, their families and friends, as well as interested laypeople, government policymakers, and treatment professionals. The authors include instruction in yoga and breathing exercises, meditation, and mindfulness, as well as case studies and medical guidance for detoxification.

Fast Food Nation Eric Schlosser 2012 Explores the homogenization of American culture and the impact of the fast food industry on modern-day health, economy, politics, popular culture, entertainment, and food production.

Ebby Mel B. 2013-11-05 This is both a fascinating history of the formative years of Alcoholics Anonymous, as well as the bitter-sweet tale of the troubled man Bill W. always referred to as "my sponsor." In 1934, Ebby Thatcher called an old drinking buddy to tell him about the happiness he was finding in sobriety. His friend's name was Bill Wilson, and this book is the story of their life-long friendship. It is both a fascinating history of the formative years of Alcoholics Anonymous, as well as the bitter-sweet tale of the troubled man Bill W. always referred to as "my sponsor." "Deeply informative and moving, a valuable contribution to the history of A.A. A 'must' reading for anyone interested in one of the more fascinating chapters in A.A.'s history."--Nell Wing, Retired A.A. Archivist and Bill Wilson's Secretary

The Skilled Helper Gerard Egan 2014 Internationally recognised for its successful problem-management approach to effective helping, this book offers a step-by-step guide to the counselling process.

Flying the Line George E. Hopkins 1996

Springs of Texas Gunnar M. Brune 2002 This text explores the natural history of Texas and more than 2900 springs in 183 Texas counties. It also includes an in-depth discussion of the general characteristics of springs - their physical and prehistoric settings, their historical significance, and their associated flora and fauna.

As Bill Sees it Bill W. 1967

Emotional Sobriety A.A. Grapevine Inc 2006

Balanced Scorecard Step-by-Step Paul R. Niven 2002-10-15 This book explains how an organization can measure and manage performance with the Balanced Scorecard methodology. It provides extensive background on performance management and the Balanced Scorecard, and focuses on guiding a team through the step-by-step development and ongoing implementation of a Balanced Scorecard system. Corporations, public sector agencies, and not for profit organizations have all reaped success from the Balanced Scorecard. This book supplies detailed implementation advice that is readily applied to any and all of these organization types. Additionally, it will benefit organizations at any stage of Balanced Scorecard development. Regardless of whether you are just

contemplating a Balanced Scorecard, require assistance in linking their current Scorecard to management processes, or need a review of their past measurement efforts, *Balanced Scorecard Step by Step* provides detailed advice and proven solutions.

Encyclopedia of Job-winning Resumes Myra Fournier 2006-01-01 This is the most helpful and comprehensive resume book you can buy. It includes more than 400 success-proven resume expamples that teach you how to personalize your resume according to your own unique career situation. The 17 chapters contain resumes that cover all major industries, span all job levels from entry-level to CEO, and are helpfully arranged by both job field and title to make it easy for you to quickly locate the resumes that address your particular field or situation. The first chapter includes expert advice on what to include on your resume and what to omit, what to emphasize and what to tone down. It is specifically designed to keep reading to a minimum, so you can start sending out your resume as soon as possible. The second chapter, devoted to creating hard-hitting cover letters, includes 40 examples tht cover a wide varitey of typical career situtations, while the third chapter include 30 includres 30 resumes that cover difficult circumstance. There is even a chapter devoted to students to help new graduates joining the workforce.

Absolute Zero Gravity Betsy Devine 1992 Gathers jokes and anecdotes about academia, scientists, teaching professors, scientific reputations, academic publishing, women scientists, and popular science

Songwriting For Dummies Dave Austin 2010-07-08 Proven techniques for songwriting success This friendly, hands-on guide tackles the new face of the recording industry, guiding you through the shift from traditional sales to downloads and mobile music, as well as how you can harness social media networks to get your music "out there." You get basic songwriting concepts, insider tips and advice, and inspiration for writing — and selling — meaningful, timeless songs. *Songwriting 101* — get a grip on everything you need to know to write a song, from learning to listen to your "inner voice" to creating a "mood" and everything in between *Jaunt around the genres* — discover the variety of musical genres and find your fit, whether it's rock, pop, R&B, gospel, country, or more *Let the lyrics out* — master the art of writing lyrics, from finding your own voice to penning the actual words to using hooks, verses, choruses, and bridges *Make beautiful music* — find your rhythm, make melodies, and use chords to put the finishing touches on your song *Work the Web* — harness online marketing and social networks like Facebook, Twitter, and others to get your music heard by a whole new audience *Open the book and find:* What you need to know before you write a single note *Tips on finding inspiration* *Ways to use poetic devices in lyrics* *Computer and Web-based shortcuts and technologies to streamline songwriting* *A look at famous songwriting collaborators* *Writing for stage, screen, and television* *How to make a demo to get your song heard* *Advice on how to make money from your music* *Learn to: Develop your songwriting skills with tips and techniques from the pros* *Use social networking sites to get your music out to the public* *Break into the industry with helpful, how-to instructions*

The Freud-Jung Letters Sigmund Freud 1994-07-31 This abridged edition makes the Freud/Jung correspondence accessible to a general readership at a time of renewed critical and historical reevaluation of the documentary roots of modern psychoanalysis. This edition reproduces William McGuire's definitive introduction, but does not contain the critical apparatus of the original edition.

Essentials of Business Communication Mary Ellen Guffey 2004 This text-workbook is a streamlined, no-nonsense approach to business communication. It takes a three-in-one approach: (1) text, (2) practical workbook, and (3) self-teaching grammar/mechanics handbook. The chapters reinforce basic writing skills, then apply these skills to a variety of memos, letters, reports, and resumes. This new edition features increased coverage of contemporary business communication issues including oral communication, electronic forms of communication, diversity and ethics.

Electronic Communication Across the Curriculum Donna Reiss 1998 This collection of 24 essays explores what happens when proponents of writing across the curriculum (WAC) use the latest computer-mediated tools and techniques--including e-mail, asynchronous learning networks, MOOs, and the World Wide Web--to expand and enrich their teaching practices, especially the teaching of

writing. Essays and their authors are: (1) "Using Computers to Expand the Role of Writing Centers" (Muriel Harris); (2) "Writing across the Curriculum Encounters Asynchronous Learning Networks" (Gail E. Hawisher and Michael A. Pemberton); (3) "Building a Writing-Intensive Multimedia Curriculum" (Mary E. Hocks and Daniele Bascelli); (4) "Communication across the Curriculum and Institutional Culture" (Mike Palmquist; Kate Kiefer; Donald E. Zimmerman); (5) "Creating a Community of Teachers and Tutors" (Joe Essid and Dona J. Hickey); (6) "From Case to Virtual Case: A Journey in Experiential Learning" (Peter M. Saunders); (7) "Composing Human-Computer Interfaces across the Curriculum in Engineering Schools" (Stuart A. Selber and Bill Karis); (8) "InterQuest: Designing a Communication-Intensive Web-Based Course" (Scott A. Chadwick and Jon Dorbolo); (9) "Teacher Training: A Blueprint for Action Using the World Wide Web" (Todd Taylor); (10) "Accommodation and Resistance on (the Color) Line: Black Writers Meet White Artists on the Internet" (Teresa M. Redd); (11) "International E-mail Debate" (Linda K. Shamoon); (12) "E-mail in an Interdisciplinary Context" (Dennis A. Lynch); (13) "Creativity, Collaboration, and Computers" (Margaret Portillo and Gail Summerskill Cummins); (14) "Collaboratory: MOOs, Museums, and Mentors" (Margit Misangyi Watts and Michael Bertsch); (15) "Weaving Guilford's Web" (Michael B. Strickland and Robert M. Whitnell); (16) "Pig Tales: Literature inside the Pen of Electronic Writing" (Katherine M. Fischer); (17) "E-Journals: Writing to Learn in the Literature Classroom" (Paula Gillespie); (18) "E-mailing Biology: Facing the Biochallenge" (Deborah M. Langsam and Kathleen Blake Yancey); (19) "Computer-Supported Collaboration in an Accounting Class" (Carol F. Venable and Gretchen N. Vik); (20) "Electronic Tools to Redesign a Marketing Course" (Randall S. Hansen); (21) Network Discussions for Teaching Western Civilization" (Maryanne Felter and Daniel F. Schultz); (22) "Math Learning through Electronic Journaling" (Robert Wolfe); (23) "Electronic Communities in Philosophy Classrooms" (Gary L. Hardcastle and Valerie Gray Hardcastle); and (24) "Electronic Conferencing in an Interdisciplinary Humanities Course" (Mary Ann Krajnik Crawford; Kathleen Geissler; M. Rini Hughes; Jeffrey Miller). A glossary and an index are included. (NKA)

Visible Librarian Judith A. Siess 2003-04-04 Recent law, corporate, and even public library closings are the sad confirmation that libraries are no longer a given. Despite the fact that librarians bring unique value to their communities and organizations, too often their work goes on under the radar. The benefits provided by information professionals are invisible and taken for granted as Internet search engines replace real experts. It's time to assert your value and the value of the resources you marshal. Step from behind the desk or computer to make your community aware of just how indispensable your services are. Here are all the tools you need to become the squeaky wheel and attract the attention your work deserves. Use these practical strategies to connect with customers, make services both visible and valuable to the community, and get the word out using proven marketing, customer service and public relations tactics specifically tailored to the library environment. Learn to: Provide the answers your users/customers need; Gather internal and external champions to grow a funding base; Access the resources that keep your enterprise viable; Keep information resources available in spite of budget constraints; Be recognized

Robin Sharma Pack (8 Volume Set) Robin Sharma 2019-08-26 THE ROBIN SHARMA LIBRARY FOR LEGENDS [AND EVERYDAY HEROES] Includes 8 international bestsellers New Collector's Edition has all of Robin Sharma's bestselling titles in one pack. Includes FREE The Monk Who Sold His Ferrari audiobook read by the author. Volume 1 - The 5 am Club Volume 2 - The Monk Who Sold His Ferrari (With free audiobook) Volume 3 - Discover Your Destiny Volume 4 - Family Wisdom Volume 5 - Who Will Cry When You Die? Volume 6 - The Greatness Guide Volume 7 - The Mastery Manual Volume 8 - The Leader Who Had No Title ROBIN SHARMA is a globally respected humanitarian. Widely considered one of the world's top leadership and personal optimization advisors, his clients include famed billionaires, professional sports superstars and many Fortune 100 companies. The author's #1 bestsellers, such as The Monk Who Sold His Ferrari, The Greatness Guide and The Leader Who Had No Title are in over 92 languages, making him one of the most broadly read writers alive today. Go to robinsharma.com for more inspiration + valuable resources to upgrade your life "Robin Sharma's Following Rivals that of the Dalai Lama." The Times of India

"Global Humanitarian." CNN "Leadership Legend." Forbes

Twelve Steps and Twelve Traditions Trade Edition Bill W. 1953 Twelve Steps to recovery.

In the Loop Office of Office of English Language Programs 2015-02-17 In the Loop is divided into three parts: Part 1, "Idioms and Definitions"; Part 2, "Selected Idioms by Category"; and Part 3, "Classroom Activities." The idioms are listed alphabetically in Part 1. Part 2 highlights some of the most commonly used idioms, grouped into categories. Part 3 contains classroom suggestions to help teachers plan appropriate exercises for their students. There is also a complete index at the back of the book listing page numbers for both main entries and cross-references for each idiom.

Maritime Economics Alan Branch 2013-04-15 Now in its second edition Maritime Economics provides a valuable introduction to the organisation and workings of the global shipping industry. The author outlines the economic theory as well as many of the operational practicalities involved. Extensively revised for the new edition, the book has many clear illustrations and tables. Topics covered include: * an overview of international trade * Maritime Law * economic organisation and principles * financing ships and shipping companies * market research and forecasting.

A Mother's List of Books for Children 1909 A list of recommended readings for children, intended for home use and arranged by age, not school grade. Included in the list are fairy tales that are free from horrible happenings. Omitted are all writings which tolerate cruelty or unkindness to animals.

Harry Tiebout Anonymous 2011-02-03 This collection of writings by Harry Tiebout, one of the first psychiatrists to describe alcoholism as a disease, are seminal documents in the history, treatment, and understanding of alcoholism. One of the first psychiatrists to describe alcoholism as a disease rather than a moral failing or criminal activity, Harry M. Tiebout was also one of the first to wholeheartedly endorse Alcoholics Anonymous as an effective force in the struggle against compulsive drinking. This volume brings together, for the first time, some of Tiebout's most influential writings. Many of these pieces--from explorations of the therapeutic approach to alcoholism to instructive discussions of the act of surrender so crucial to recovery--are seminal documents in the history, treatment, and understanding of alcoholism. Together, they represent the significant contribution of one man to the countless lives shaken by alcoholism and steadied with the help of Alcoholics Anonymous, psychiatric intervention, and the foresight and commitment of doctors like Harry Tiebout.

A Pocket Guide to Public Speaking Dan O'Hair 2015-11-27 This best-selling brief introduction to public speaking offers practical coverage of every topic typically covered in a full-sized text, from invention, research and organization, practice and delivery, to the different speech types. Its concise, inexpensive format makes it perfect not only for the public speaking course, but also for any setting across the curriculum, on the job, or in the community. This newly redesigned full-color edition offers even stronger coverage of the fundamentals of speechmaking, while also addressing the changing realities of public speaking in a digital world. It features fully updated chapters on online presentations and using presentation software, and a streamlined chapter on research in print and online.

Managerial Imperative and the Practice of Leadership in Schools, The Larry Cuban 1988-01-01 With this significant new work, Larry Cuban provides a unique and insightful perspective on the bridging of the long-standing and well-known gap between teachers and administrators. Drawing on the literature of the field as well as personal experience, Cuban recognizes the enduring structural relationship within school organizations inherited by teachers, principals, and superintendents, and calls for a renewal of their sense of common purpose regarding the role of schooling in a democratic society. Cuban analyzes the dominant images (moral and technical), roles (instructional, managerial, and political), and contexts (classroom, school, and district) within which teachers, principals, and superintendents have worked over the last century. He concludes that when these powerful images and roles are wedded to the structural conditions in which schooling occurs, [managerial behavior] results, thus narrowing the potential for more thoughtful, effective, and appropriate leadership. Cuban then turns to consider this situation with respect to the contemporary movement for school reform, identifying significant concerns both for policymakers and practitioners. This honest,

thought-provoking book by a leading scholar, writer, and practitioner in the field represents an invaluable resource—an insightful introduction for those just entering the field and a fresh, new perspective for those long-familiar with its complexities. Cuban’s ethnographic approach to the development of his own career and viewpoint, as well as his highly readable style, make this a work of lasting value.

The Language Of The Heart Bill Ws Grapevine Writings :

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