

# Adobe InDesign CS4 On Demand

Adobe® Dreamweaver® CS4 on Demand Steve Johnson 2008 Adobe Dreamweaver CS4 on Demand What you need, when you need it! Need answers quickly? Adobe Dreamweaver CS4 on Demand provides those answers in a visual step-by-step format. We will show you exactly what to do through lots of full color illustrations and easy-to-follow instructions.

*Adobe Photoshop CS6 on Demand* Steve Johnson 2012 Adobe Photoshop CS6 on Demand provides those answers in a visual step-by-step format. We will show you exactly what to do through lots of full color illustrations and easy-to-follow instructions.

Adobe Illustrator CS4 on Demand Steve Johnson 2008-12-15 Adobe Illustrator CS4 on Demand What you need, when you need it! Need answers quickly? Adobe Illustrator CS4 on Demand provides those answers in a visual step-by-step format. We will show you exactly what to do through lots of full color illustrations and easy-to-follow instructions. Inside the Book • Improve publishing and productivity with the CS4 interface • Browse, organize, and process files using Adobe Bridge • Transform and reshape objects to create a new look • Use Live Paint to create recolor and modify images • Use Live Color to create color harmony in a design • Create text and apply style to display artistic text • Apply appearances and graphic styles for a unique design • Create eye catching special effects and filters • Export images to EPS, Adobe PDF, Adobe Flash, and Adobe Photoshop • Optimize files for the web Bonus Online Content Register your book at [queondemand.com](http://queondemand.com) to gain access to: • Workshops and related files • Keyboard shortcuts Visit the author site: [perspection.com](http://perspection.com)

Photoshop CS4: The Missing Manual Lesa Snider 2008-12-26 Photoshop is the world's most widely used photo-editing and graphics program. But with all its fantastic new features and options, the CS4 version can bewilder even the most seasoned professional. That's where Photoshop CS4: The Missing Manual comes in: packed with tips, tricks, and lots of practical advice, this visually rich four-color guidebook teaches you everything you need to know to edit photos and create beautiful documents in Photoshop. Whether you're an absolute beginner or a power user ready to try some advanced techniques, author and graphics pro Lesa Snider King offers crystal-clear, jargon-free instructions to help you take advantage of these powerful tools -- not only how they work, but when you should use them. You'll quickly get up to speed on new CS4 features such as: Photoshop's completely revamped workspace Smoother image display and quick zoom, including the new pixel grid view New Masks and Adjustments panels The Vibrance adjustment layer Hand-painting adjustments and using graduated filters in Camera Raw Enhanced Adobe Bridge And much more. You'll also find out which features work well, and which aren't worth your time. Written with the clarity, humor, and objective scrutiny that are hallmarks of the Missing Manual series, Photoshop CS4: The Missing Manual is the friendly, thorough resource you need. Why settle for anything less? "Lesla did a great job on the book, and in my mind, it is the new Photoshop Bible."-- Scott Kelby, Photoshop Insider

**Adobe InDesign CC on Demand** Perspection Inc. 2013-06-29 Includes • Online Workshops • Online Adobe Certified Exam (ACE) Resources • More than 500 of the most essential InDesign CC tasks Need answers quickly? Adobe InDesign CC on Demand provides those answers in a visual step-by-step format. We will show you exactly what to do through lots of full color illustrations and easy-to-follow instructions. Inside the Book • Improved publishing and productivity with Adobe Creative

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Cloud • Create layouts for print, web, tablets, and mobile devices • Browse, organize, and process files using Adobe Bridge or Mini Bridge • Create, link, and manage content, pages, and books • Create text and apply style to display artistic text • Create QR code graphics • Use track changes to review content • Create interactive PDFs, EPUB ebooks, and HTML web pages • Create publications for use with Adobe Digital Publishing Suite Numbered Steps guide you through each task Did You Know alerts you to tips and techniques See Also points you to related information in the book Tasks are presented on one or two pages Illustrations with matching steps Bonus Online Content Register your book at [queondemand.com](http://queondemand.com) to gain access to: • Workshops and related files • Keyboard shortcuts Visit the author site: [perspection.com](http://perspection.com)

*Adobe Edge Animate on Demand* Perspection Inc. 2012-12-07 Need answers quickly? Adobe Edge Animate on Demand provides those answers in a visual step-by-step format. We will show you exactly what to do through lots of full color illustrations and easy-to-follow instructions. Inside the Book • Download Edge Animate and other Edge tools from the web • Take In-App lessons to learn how to use Edge Animate • Create animations visually on the Stage • Quickly create shapes and add text to use in animations • Add web fonts to create unique designs • Insert images produced in other Adobe programs • Create interactive animations with JavaScript/jQuery • Use snippets to quickly insert JavaScript code • Create symbols to reuse content in different animations • Test content on different browsers and devices • Add animations to existing web pages • Work with HTML and CSS to modify and enhance web pages • Publish to the web, other Adobe programs, and iBooks Author Bonus Online Content Register your book at [queondemand.com](http://queondemand.com) to gain access to: • Workshops and related files Visit the author site: [perspection.com](http://perspection.com) Includes • Online Workshops • Step-by-Step Tasks in Full Color • More than 300 of the Most Essential Edge Animate Tasks

**White Space Is Not Your Enemy** Kim Golombisky 2017-02-17 *White Space Is Not Your Enemy* is a practical graphic design and layout guide that introduces concepts and practices necessary for producing effective visual communication across a variety of formats—from web to print. Sections on Gestalt theory, color theory, and WET layout are expanded to offer more in-depth content on those topics. This new edition features new covering current trends in web design—Mobile-first, UI/UX design, and web typography—and how they affect a designer’s approach to a project. The entire book will receive an update using new examples and images that show a more diverse set of graphics that go beyond print and web and focus on tablet, mobile and advertising designs.

*Adobe Indesign CS3* Erika Kendra 2008

*Photoshop CC: The Missing Manual* Lesa Snider 2013-06-24 Photoshop CC is truly amazing, but it can also be overwhelming if you’re just getting started. This book makes learning Photoshop as easy as possible by explaining things in a friendly, conversational style—without technical jargon. After a thorough introduction to the program, you’ll delve deep into Photoshop’s secrets with expert tips and practical editing advice you can use every day. The important stuff you need to know: Learn your way around. Take a tour of Photoshop’s workspace and learn how to customize it. Unlock the magic. Use layers, masks, and Smart Objects to safely edit your images. Perfect your photos. Learn techniques for cropping, color-correcting, retouching, and combining photos. Master color. Drain, change, and add color; create gorgeous black-and-whites, partial-color effects, and duotones. Be artistic. Create illustrations, paintings, and pro-level text; use filters effectively, edit video, and create 3D art. Share your work. Produce great-looking images for print, presentations, and the Web. Work smarter and faster. Automate common chores and install plug-ins for complex tasks.

*Adobe Illustrator CC on Demand* Steve Johnson 2013 A guide to operating the graphics program

covers such topics as working with objects, color, fills, layers, type, and graphics; manipulating artwork; drawing and painting; designing for the web; and applying different graphic styles.

**Microsoft PowerPoint 2010 On Demand** Steve Johnson 2010-07-19 What you need, when you need it! Need answers quickly? Microsoft PowerPoint 2010 on Demand provides those answers in a visual step-by-step format. We will show you exactly what to do through lots of full color illustrations and easy-to-follow instructions. Includes Workshops MCAS Exam Prep More than 500 Essential PowerPoint Tasks Inside the Book • Create powerful presentations faster using ready-made templates • Organize information in sections and add impact with clip art, SmartArt diagrams, tables, and charts • Make your presentation come alive with custom animations, 3-D effects, and slide transitions • Embed, format, trim, and add text to videos in your presentation • Add comments and email your presentation to others for review • Broadcast your presentation over the Internet in a browser • Use SharePoint to collaborate and share documents • Prepare for the Microsoft Certified Application Specialist (MCAS) exam Bonus Online Content Register your book at [queondemand.com](http://queondemand.com) to gain access to: • Workshops and related files • Keyboard shortcuts

SharePoint 2013 on Demand Steve Johnson 2013-10-25 Need answers quickly? SharePoint 2013 on Demand provides those answers in a visual step-by-step format. We will show you exactly what to do through lots of full color illustrations and easy-to-follow instructions. Inside the Book • Take a tour of SharePoint to see what you do • Create a SharePoint site from built-in templates • Use Newsfeed and My Site to stay connected with social networking • Create a blog and community site to collaborate and share ideas • Create lists and libraries to store data and documents on a site • Add built-in apps, or ones from the SharePoint Store, to a site for extended functionality • Synchronize documents to a SkyDrive on SharePoint • Work with Office programs and documents on SharePoint

- Upload and use documents and media files on pages
- Customize pages with web and app parts
- Change site permissions for enhanced security

Illustrations with matching steps  
Tasks are presented on one or two pages  
Numbered Steps guide you through each task  
Did You Know? alerts you to tips and techniques  
See Also points you to related information in the book  
Bonus Online Content  
Register your book at [queondemand.com](http://queondemand.com) to gain access to:

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- Keyboard shortcuts

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**Real World Adobe Photoshop CS4 for Photographers** Conrad Chavez 2008-12-11 This edition of Real World Photoshop is more tightly focused for the needs and demands of the professional digital photographers. From acquiring images to using an efficient processing workflow to maintaining image quality and final output quality all within the powerful feature set of Adobe Photoshop CS4 and Photoshop Extended CS4. Coverage of new features includes: live, non-destructive corrections in the Adjustments panel, re-editable, feathered, density controlled masks, enhanced auto-align, auto blend, 360 degree panoramas, and more. The book's new focus helps readers understand the core workflow tasks, main print and web output options as well as the commercial printing information necessary to hand off images for prepress. Essentials information on file formats, color settings, image adjustment fundamentals, sharpness, detail, noise reduction, and image storage and output is also included. Photoshop Extended is covered where it relates specifically to photographers.

**Exploring Adobe InDesign CS4** Terry Rydberg 2008-11-03 In the world of design, projects don't come with directions. The recipe book approach used by most software books does little to prepare designers for the demands of a highly competitive industry. Exploring InDesign CS4 takes a different approach. With an emphasis on typography and critical thinking, Exploring InDesign CS4 transforms the novice into a professional who is able to use the software while applying industry-standard

design principles. In addition to using the new features of Adobe InDesign CS4, users learn to identify each project's challenges and to strategize the best production sequence. Chapters and projects are carefully organized to move learners from basic operations to creating complex documents. Each chapter builds upon the skills presented in the previous chapter. As in industry, the emphasis throughout is on technical accuracy and productivity. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

**Adobe InDesign CS4 on Demand** Steve Johnson 2008-12-11 Adobe InDesign CS4 on Demand What you need, when you need it! Need answers quickly? Adobe InDesign CS4 on Demand provides those answers in a visual step-by-step format. We will show you exactly what to do through lots of full color illustrations and easy-to-follow instructions. Inside the Book • Improve publishing and productivity with the CS4 interface • Browse, organize, and process files using Adobe Bridge • Manage pages and books to keep track of your documents • Transform and reshape objects to create a new look • Create text and apply style to display artistic text • Use libraries and create snippets to reuse your work • Create interactive PDFs for use on the web • Create output for commercial print purposes Bonus Online Content Register your book at [queondemand.com](http://queondemand.com) to gain access to: • Workshops and related files • Keyboard shortcuts Visit the author site: [perspection.com](http://perspection.com)

**Adobe Photoshop CS5 on Demand** Steve Johnson 2010-05-03 Need answers quickly? Adobe Photoshop CS5 on Demand provides those answers in a visual step-by-step format. We will show you exactly what to do through lots of full color illustrations and easy-to-follow instructions. Includes Workshops ACE Exam Objectives More than 600 Essential Photoshop CS5 Tasks Inside the Book • Improve productivity with the CS5 interface and templates • Use automatic layer alignment and

blending to work with objects • Use live filters to view and modify the results of opening files • Use more precise color correction to enhance a photo • Use content-aware options for scaling and fill • Use image trickery to change or enhance an image • Create eye-catching bevels and special effects • Transform plain text into a show-stopping image • Create and manipulate 3D models using presets and custom options • Use tool presets to construct the right tool for the right job • Test content on different target devices Bonus Online Content Register your book at [queondemand.com](http://queondemand.com) to gain access to: • Workshops and related files • Keyboard shortcuts

How Do I Do That In InDesign? Dave Clayton 2019-10-24 Adobe InDesign is the clear software of choice for designers in desktop publishing and typesetting. With it, designers create professional, eye-catching posters, flyers, brochures, magazines, newspapers, presentations, books, and ebooks. Because it has so much power and depth, sometimes the things you need are...well...kinda hidden or not really obvious. There will be a lot of times when you need to get something done in InDesign, but you have no idea where Adobe hid that feature, or what the “secret handshake” is to do that thing you need now so you can get back to working. That’s why this book was created: to get you to the technique, the shortcut, or exactly the right setting, right now. Here's how it works: When you need to know how to do a particular thing, you turn to the chapter where it would be found, find the thing you need to do (it’s easy—each page covers just one single topic), and designer and author Dave Clayton tells you exactly how to do it just like he was sitting there beside you, using the same casual style as if he were telling a friend. That way, you get back to working in InDesign fast.< This isn’t a book of theory, full of confusing jargon and detailed multi-step concepts. This is a book on which button to click, which setting to use, and exactly how and when to use it, so you’re never “stuck” in InDesign again. This will be your “go to” book that sits within reach any time you’re working in



InDesign, and you are going to love having this type of help right at your fingertips.

*Adobe Flash CS4 Professional on Demand* Steve Johnson 2008-11-11 Adobe Flash CS4 Professional on Demand What you need, when you need it! Need answers quickly? Adobe Flash CS4 Professional on Demand provides those answers in a visual step-by-step format. We will show you exactly what to do through lots of full color illustrations and easy-to-follow instructions. Inside the Book • Improve publishing and productivity with the CS4 interface • Browse, organize, and process files using Adobe Bridge • Import Photoshop and Illustrator files directly into Flash • Keep track of the changes in Flash on a per-object basis • Quickly create animation with motion tweens • Copy and paste graphic filters and motions • Create more compelling designs with built-in filter effects and gradients • Use blend modes to change the way the image of one object on the Stage is combined with other images • Preview changes to 9-slice scaled movie clips on Stage • Use Script Assisted mode to create scripts without detailed knowledge of ActionScript • Test content on different target devices • Workshops and related files • Keyboard shortcuts Bonus Online Content Register your book at [queondemand.com](http://queondemand.com) to gain access to: • Workshops and related files • Keyboard shortcuts Visit the author site: [perspection.com](http://perspection.com)

**Adobe InDesign CS4 Styles** Michael Murphy 2010-04-09 Tap into the far-reaching potential of InDesign styles—from simple drop cap formatting to cross-media export to XHTML. Styles have the power to transform how design and production professionals approach and accomplish any project. Adopting a style-centric workflow can reduce tasks that would normally take days to mere hours, and tasks that would take hours to minutes or even seconds. Less time spent on repetitive tasks means more time for creating your best work. This book explores every InDesign style to reveal its full potential. Throughout each chapter, you'll pick up many tips and best practices gleaned from

real-world experience. Two bonus chapters, “Stroke Styles” and “Project Planning with Styles in Mind” are available for download. For “figure it out as I go” designers, embracing styles still allow you to work intuitively on the page. And this guide helps break preconceptions and bad habits transferred from less powerful page layout applications that keep new InDesign users from working in far more satisfying and productive ways. Where InDesign is concerned, styles truly do equal substance.

Adobe Illustrator CS5 on Demand Steve Johnson 2010-05-03 Need answers quickly? Adobe Illustrator CS5 on Demand provides those answers in a visual step-by-step format. We will show you exactly what to do through lots of full color illustrations and easy-to-follow instructions. Includes Workshops ACE Exam Objectives More than 500 Essential Illustrator CS5 Tasks Inside the Book • Improve publishing and productivity with the CS5 interface • Browse, organize, and process files using Adobe Bridge • Transform and reshape objects to create a new look • Use Live Paint to create recolor and modify images • Use Live Color to create color harmony in a design • Create complex shapes and perspective objects • Create text and apply style to display artistic text • Apply appearances and graphic styles for a unique design • Create eye catching special effects and filters Bonus Online Content Register your book at [queondemand.com](http://queondemand.com) to gain access to: • Workshops and related files • Keyboard shortcuts

Mac OS X Snow Leopard on Demand Steve Johnson 2010 Mac OS X Snow Leopard in Depth What you need When you need it! Need answers quickly? Mac OS X Snow Leopard on Demand provides those answers in a visual step-by-step format. We will show you exactly what to do through lots of full color illustrations and easy-to-follow instructions. Inside the Book • Master the Mac OS X Snow Leopard user interface, file management, and applications • Find everything you need with Spotlight

· Find and use keyboard shortcuts to save time · Explore the Internet with Safari and send e-mail with Mail · Manage and play digital music with iTunes and iPod · Chat online instantly with iChat · Manage and share your schedule with iCal · Get a Front Row seat to play DVDs and other media · Set up multiple users and maintain security · Keep your files up to date and backed up with Time Machine · Customize and fine-tune Mac OS X Snow Leopard · Use Microsoft Windows along with Snow Leopard Bonus Online Content Register your book at [queondemand.com](http://queondemand.com) to gain access to: \* Workshops and related files \* Keyboard shortcuts

**Microsoft Office 2010 On Demand** Steve Johnson 2010-06-15 What you need, when you need it! Need answers quickly? Microsoft Office 2010 on Demand provides those answers in a visual step-by-step format. We will show you exactly what to do through lots of full color illustrations and easy-to-follow instructions. Includes Workshops MCAS Exam Prep More than 700 Essential Office Tasks Inside the Book • Office: Organize information and add impact with clip art, SmartArt diagrams, tables, and charts with an improved results-oriented interface and File tab • Word: Create great-looking documents faster using themes and templates • Excel: Use organizing, processing, and presenting tools to create data in Excel Workbooks • PowerPoint: Create powerful presentations faster using readymade design templates and themes • Access: Use full-featured templates and application parts to create regular and web databases. • Outlook: Use tools for creating and managing your e-mail, calendar, contacts, and tasks • Publisher: Use the File tab and Ribbon to quickly create a brochure or a newsletter without being a designer • Office Web Apps: View and edit your Office documents in a browser • MCAS: Prepare for the Microsoft Certified Application Specialist exam Bonus Online Content Register your book at [queondemand.com](http://queondemand.com) to gain access to: • Workshops and related files • Keyboard shortcuts

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**Microsoft Word 2010 On Demand** Steve Johnson 2010-07-14 What you need, when you need it! Need answers quickly? Microsoft Word 2010 on Demand provides those answers in a visual step-by-step format. We will show you exactly what to do through lots of full color illustrations and easy-to-follow instructions. Includes Workshops MCAS Exam Prep More than 500 Essential Word Tasks Inside the Book • Create documents more efficiently using the improved Ribbon interface • Use formatting, editing, reviewing, and publishing tools to create documents in print and online • Create great-looking documents faster using more themes, styles, and templates • Organize information and add impact with clip art, SmartArt diagrams, tables, and charts • Create customized letters, labels, and envelopes • Use Full Reading view to comfortably read documents on screen • Use

SharePoint to collaborate and share documents • Use the Word Web App to view and edit documents in a browser • Prepare for the Microsoft Certified Applications Specialist (MCAS) exam Bonus Online Content Register your book at [queondemand.com](http://queondemand.com) to gain access to: • Workshops and related files • Keyboard shortcuts

Microsoft Windows 7 On Demand Steve Johnson 2009-09-01 Need answers quickly? Microsoft Windows 7 on Demand provides those answers in a visual step-by-step format. We will show you exactly what to do through lots of full color illustrations and easy-to-follow instructions. Inside the Book • Master the Windows 7 user experience, including Windows Aero • Perform Instant Searches to quickly find files and programs • Manage files and information using Windows 7 programs and desktop gadgets • Browse the Web, search for information, and get instant updates • Use Windows Live Essentials to work with mail, messages, photos, and movies • Protect your computer from Internet or network intruders • Create your own movies, slide shows, and DVDs • Rip, manage, and play digital music and videos • Share files and media on a HomeGroup or network • Set multiple users and parental controls • Customize, fine-tune, and administer Windows 7 Bonus Online Content Register your book at [queondemand.com](http://queondemand.com) to gain access to: Workshops and related files Keyboard shortcuts

**Mac OS X Snow Leopard On Demand** Steve Johnson 2009-09-11 Mac OS X Snow Leopard in Depth What you need When you need it! Need answers quickly? Mac OS X Snow Leopard on Demand provides those answers in a visual step-by-step format. We will show you exactly what to do through lots of full color illustrations and easy-to-follow instructions. Inside the Book • Master the Mac OS X Snow Leopard user interface, file management, and applications • Find everything you need with Spotlight • Find and use keyboard shortcuts to save time • Explore the Internet with Safari

and send e-mail with Mail · Manage and play digital music with iTunes and iPod · Chat online instantly with iChat · Manage and share your schedule with iCal · Get a Front Row seat to play DVDs and other media · Set up multiple users and maintain security · Keep your files up to date and backed up with Time Machine · Customize and fine-tune Mac OS X Snow Leopard · Use Microsoft Windows along with Snow Leopard Bonus Online Content Register your book at [queondemand.com](http://queondemand.com) to gain access to: • Workshops and related files • Keyboard shortcuts

Word 2013 on Demand Steve Johnson 2013-03-17 Need answers quickly? Word 2013 on Demand provides those answers in a visual step-by-step format. We will show you exactly what to do through lots of full color illustrations and easy-to-follow instructions. Inside the Book • Create documents more efficiently using the improved Ribbon interface • Use formatting, editing, reviewing, and publishing tools to create documents in print and online • Create great-looking documents faster using document themes, styles, and templates • Organize information and add impact with online clip art, videos, SmartArt diagrams, tables, and charts • Create customized letters, labels, and envelopes • Use Read Mode view to comfortably read documents on screen • Use SkyDrive and SharePoint to collaborate and share documents • Use the Word Web App to view and edit documents in a browser • Prepare for the Microsoft Office Specialist (MOS) exam Illustrations with matching steps Tasks are presented on one or two pages Numbered Steps guide you through each task Did You Know? alerts you to tips and techniques See Also points you to related information in the book

*Adobe Photoshop CS4 on Demand* Steve Johnson 2008-11-10 Adobe Photoshop CS4 on Demand What you need, when you need it! Need answers quickly? Adobe Photoshop CS4 on Demand provides those answers in a visual step-by-step format. We will show you exactly what to do through

lots of full color illustrations and easy-to-follow instructions. Inside the Book • Improve productivity with the CS4 interface and templates • Use automatic layer alignment and blending to work with objects • Use live filters to view and modify the results of opening files • Use more precise color correction to enhance a photo • Easily convert images to black and white • Use image trickery to change or enhance an image • Create eye-catching bevels and special effects • Transform plain text into a show-stopping image • Create web animation sequences the easy way • Use tool presets to construct the right tool for the right job • Test content on different target devices Bonus Online Content Register your book at [queondemand.com](http://queondemand.com) to gain access to: • Workshops and related files • Keyboard shortcuts Visit the author site: [perspection.com](http://perspection.com)

**Dreamweaver CS4** David Sawyer McFarland 2008-11-22 A guide to the Web design program covers such topics as text formatting, Cascading Style Sheets, links, images, tables, page layout, HTML, forms, and site management.

Microsoft Excel 2010 On Demand Steve Johnson 2010-06-22 What you need, when you need it! Need answers quickly? Microsoft Excel 2010 on Demand provides those answers in a visual step-by-step format. We will show you exactly what to do through lots of full color illustrations and easy-to-follow instructions. Includes Workshops MCAS Exam Prep More than 500 Essential Excel Tasks Inside the Book • Create workbooks more efficiently using the improved Ribbon interface • Use data-analysis tools and techniques for better decision making • Use organizing, processing, and presenting tools to create and analyze data • Integrate data from external sources and add hyperlinks • Use conditional formatting and Sparklines to visualize results • Add impact to your data with PivotTable and PivotChart reports • Organize information and add impact with clip art, SmartArt diagrams, tables, and charts • Use SharePoint to collaborate and share documents • Use the Excel Web App to

view and edit documents in a browser • Prepare for the Microsoft Certified Application Specialist (MCAS) exam Bonus Online Content Register your book at [queondemand.com](http://queondemand.com) to gain access to: • Workshops and related files • Keyboard shortcuts

**Office 2013 On Demand** Steve Johnson 2013-01-17 Normal 0 false false false

MicrosoftInternetExplorer4 Need answers quickly? Office 2013 on Demand provides those answers in a visual step-by-step format. We will show you exactly what to do through lots of full color illustrations and easy-to-follow instructions. Inside the Book • Office: Organize information and add impact with online pictures and video, SmartArt diagrams, tables, and charts • Word: Create great-looking documents using themes, templates, and video • Excel: Use organizing, processing, and presenting tools to quickly create data tables and charts • PowerPoint: Create powerful presentations faster using ready-made design templates and themes • Access: Use full-featured templates and application parts to create desktop and web app databases. • Outlook: Use tools for creating and managing your e-mail, calendar, contacts, and tasks • Publisher: Use ready-made design templates to quickly create a brochure or a newsletter • Office Web Apps: View and edit your Office documents in a browser • Online Sharing: Save, open, and share Office documents on Skydrive and Office 365 SharePoint from all your devices • Prepare for the Microsoft Office Specialist exam Bonus Online Content Register your book at [queondemand.com](http://queondemand.com) to gain access to: • Workshops and related files • Keyboard shortcuts Visit the author site: [perspection.com](http://perspection.com) Includes • Online Workshops that focus on real-world techniques • MOS Exam Prep • More than 700 of the most essential Office 2013 tasks

**Adobe Flash CS3 Professional On Demand** Steve Johnson 2007-04-26 Adobe Flash CS3

Professional FOR THOSE WHO WOULD RATHER BE SHOWN HOW THAN TOLD HOW SEE HOW



TO • Improve publishing and productivity with the CS3 interface and templates • Browse, organize, and process files using Adobe Bridge and Version Cue • Import Photoshop and Illustrator files directly into Flash • Keep track of the changes in Flash on a per-object basis • Copy and paste graphic filters and motions • Create more compelling designs with built-in filter effects and gradients • Use blend modes to change the way the image of one object on the Stage is combined with other images • Preview changes to 9-slice scaled movie clips on Stage • Simplify common timeline and scripting tasks with Timeline Effects and Behaviors • Use Script Assisted mode to create scripts without detailed knowledge of ActionScript • Test content on different target devices using Adobe Device Central On the Web This book uses real world examples to give you a context in which to perform a task. This book also includes workshops to help you put together individual tasks into projects. The Flash example files that you need for project tasks are available at [www.perspection.com](http://www.perspection.com).

**Adobe Lightroom 3 on Demand** Ted LoCascio 2010-11-01 This is the eBook version of the printed book. Spend less time reading, more time learning. Master Adobe Photoshop Lightroom 3 from start to finish - fast! Up-to-the-minute quick-reference material and hands-on training in an easy-to-use color format Includes extensive bonus online workshop content Covers all day-to-day techniques needed to import, organize, tag, edit, enhance, and output images Reflects major Lightroom improvements in file import, watermarking, slideshows, print packaging, and more Adobe Photoshop Lightroom 3 On Demand is built from the ground up for today's photographer or graphic designer. Like every book in the On Demand Series, this book teaches visually, using an easy, friendly, full-color format designed to "show how," instead of "telling how." But that's not all. This book: " Combines step-by-step training with quick-reference material users can rely on long after they've

mastered the core skills they need " Provides easy-to-follow task-based coverage, in which most tasks are presented on convenient 2-page spreads " Provides additional end-of-chapter Step-by-Step Training workshops for readers who like to learn through hands-on projects - with all project assets online at [www.queondemand.com](http://www.queondemand.com) " Helps upgraders by presenting a detailed list of new features, indexed to the pages where these features are covered Adobe Photoshop Lightroom 3 On Demand offers tightly focused coverage of the techniques Lightroom users will use most often, including: importing, organizing, and tagging photos; applying edits and enhancements; managing photo libraries; outputting images to printers or online galleries; and more. It covers major improvements to Lightroom 3 file importation, watermarking, slideshow creation, print packaging, and much more. Simply put, for beginning-to-intermediate-level Lightroom users, no other book offers this much simplicity, usable content, flexibility, and value.

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